



Republic of the Philippines  
 Region IX  
 Province of Zamboanga del Sur  
**MUNICIPALITY OF DUMALINAO**



**OFFICE OF THE SANGGUNIANG BAYAN**

**EXCERPTS FROM THE MINUTES OF THE 83<sup>RD</sup> REGULAR SESSION OF THE 12<sup>TH</sup> SANGGUNIANG BAYAN OF DUMALINAO, ZAMBOANGA DEL SUR, HELD AT SB SESSION HALL ON AUGUST 19, 2024.**

**Present:**

<b>HON. WILFREDO L. MALONG, SR.</b>	- Vice Mayor
<b>HON. RONALDO D. ENCABO</b>	- SB Member
<b>HON. FREDERICK R. BALANDRA</b>	- SB Member
<b>HON. ARNOLD L. FLORES</b>	- SB Member
<b>HON. HERMES B. CABALES</b>	- SB Member
<b>HON. RHOLLY A. LABANG</b>	- SB Member
<b>HON. MA. GEMMA C. ALBISO</b>	- SB Member
<b>HON. ROMEO G. LIGAN</b>	- SB Member
<b>HON. JELITO R. PEÑONAL</b>	- SB Member
<b>HON. JOEL L. FAMOR</b>	- ABC President
<b>HON. JUSTONY G. SULATORIO</b>	- SKF President

**Absent:**

<b>HON. ROMEO D. PARILA</b>	- IPMR – O.B
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**RESOLUTION NO. 0369-2024**

**AUTHORIZING THE LOCAL CHIEF EXECUTIVE, HONORABLE MAYOR JUNAFLO R. CERILLES, RMT, MAGD TO ENTER AND SIGN A MEMORANDUM OF AGREEMENT ON BEHALF OF THE LOCAL GOVERNMENT OF DUMALINAO BY AND BETWEEN THE DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT – FIELD OFFICE IX, REPRESENTED BY ITS REGIONAL DIRECTOR, RIDUAN P. HADJIMUDDIN, CESO IV, TWENTY-SEVEN (27) BARANGAY LOCAL GOVERNMENT UNIT OF DUMALINAO, REPRESENTED BY ITS RESPECTIVE PUNONG BARANGAYS, STAKEHOLDERS, AND CIVIL SOCIETY ORGANIZATIONS, REPRESENTED BY ITS ORGANIZATIONAL PRESIDENT FOR THE OPERATION AND MAINTENANCE RESPONSIBILITY OF VARIOUS SUB-PROJECTS UNDER THE DSWD KC-NCDDP AF.**

**WHEREAS**, presented for consideration and appropriate action is the request of the Municipal Planning and Development Coordinator to authorize the Local Chief Executive to enter and sign a MOA with DSWD-Field Office IX, Twenty-Seven (27) BLGU, Stakeholders, and CSOs for the operation and maintenance responsibility of various sub-projects under the DSWD KC-NCDDP AF, to wit:

<b>BARANGAY</b>	<b>PUNONG BARANGAY</b>	<b>O&amp; M CHAIRPERSON</b>	<b>PROJECT TITLE</b>
ANONANG	CELSO B. DUMADAG	ALMA P. ABALLE	PROVISION OF DISASTER RESPONSE FACILITIES AND AMENITIES WITH MEDICAL EQUIPMENT
BAGA	FRUTO C. DOCENA JR.	HEARTY DOCENA	ROAD CONCRETING



BAG-ONG SILAO	CLAUDIO C. GUMIMBA	PEPETO PAQUILIT	PROVISION OF DISASTER RESPONSE FACILITIES AND AMENITIES WITH MEDICAL EQUIPMENT
BAG-ONG MISAMIS	AILYN P. LIRA	ROQUE ABECIA	PROVISION DISASTER RESPONSE FACILITIES AND AMENITIES
BANTA-AO	GRACE N. TIMAGOS	RODRIGO B. LIBUSADA	PROVISION OF DISASTER RESPONSE FACILITIES & AMENITIES
BIBILIK	SHARMAINE P. SUZON	GARY P. MAPUTE	PROVISION OF DISASTER RESPONSE FACILITIES AND AMENITIES WITH MEDICAL EQUIPMENT
CAMALIG	NESTOR M. CAYLAN	MENGIE E. RAMOS	PROVISION OF DISASTER RESPONSE FACILITIES AND AMENITIES WITH MEDICAL EQUIPMENT
CAMANGA	VICENTE F. MUNION	APOLINARIA A. MALALAY	PATHWAY CONCRETING
LOCUBAN	EDWIN M. CABANLIT	CARLO Y. CABANLIT	PROVISION OF DISASTER RESPONSE FACILITIES AND AMENITIES WITH MEDICAL AMENITIES
MAMA	CASIM B. TINGGALONG	MOHAMMAD T. MUDZAB	CONCRETING OF SOLAR DRYER
MALASIK	AGNOCENCIA S. PARDILLO	ALEJANDRO R. ONTOLAN	PROVISION OF DISASTER RESPONSE FACILITIES AND AMENITIES WITH MEDICAL EQUIPMENT
MATAB-ANG	PONCIANO M. GUMAPAC	EMMANUELA ELIZABETH R. VERALLO	PROVISION OF DISASTER RESPONSE FACILITIES AND AMENITIES WITH MEDICAL EQUIPMENTS
MECOLONG	FELIX B. PALMERO SR.	EDGAR L. YOSORES	PROVISION OF DISASTER RESPONSE FACILITIES AND AMENITIES WITH MEDICAL EQUIPMENT
METOKONG	AMAL M. FERMIN	RANEL T. BULOS	PROVISION OF POST HARVEST FACILITIES & AMENITIES
MOTOSAWA	ALBERTO O. ABALDE	NOEL C. ALQUIZA	PROVISION OF DISASTER RESPONSE FACILITIES AND AMENITIES WITH MEDICAL EQUIPMENT
PAGLAUM	JIMUEL M. PANANG	ALLAN U. NACILLA	CONCRETING OF TIRE PATH
PAG-ASA	LEONILLO J. YANOYAN	PROXEDE TAMBIGA	CONSTRUCTION OF DRAINAGE CANAL
PANTAD	FAJARDO B. CABALES	BERNALDO B. BALAOBAO	PROVISION OF DISASTER RESPONSE FACILITIES & AMENITIES WITH MEDICAL EQUIPMENTS
PINIG-LIBANO	HOMAR G. RETARDO	ROLDAN SABUERO	PROVISION OF DISASTER RESPONSE FACILITIES AND AMENITIES WITH MEDICAL EQUIPMENT
REBOKON	JOEL L. FAMOR	SERVIRIO DEL MONTE	ROAD CONCRETING
SEBUCAO	ELMER S. MORANTE	CARMELITA E. JARILA	CONCRETING OF TIREPATH
SAN AGUSTIN	ERASMO C. SUPERALES	ELVER ANSING	PROVISION OF DISASTER AND AMENITIES WITH MEDICAL EQUIPMENT
SUMADAT	JESSIE NIEL C. PAULO	LIZA C. LEGASPI	ROAD CONCRETING WITH SLOPE PROTECTION
TICKWAS	EDWIN F. LIGAN	MARISSA P. VALE	ROAD CONCRETING
TINA	RIAN B. AMOMONPON	BONIFACIO A. PASION	PATHWAY CONCRETING
TUBO-PAIT	NOEL M. RUIZAL	ROLANDO A. MEQUIZ	PROVISION OF DISASTER RESPONSE FACILITIES AND AMENITIES WITH MEDICAL EQUIPMENTS
UPPER DUMALINAO	KIT IAN Q. CABALES	GODOFREDO M. CANETE	PROVISION OF DISASTER RESPONSE AND AMENITIES



**WHEREAS**, Section 22 (c) of R.A 7160, otherwise known as the Local Government Code of 1991, provides, that every local government unit, as a corporation, shall, unless otherwise provided in this Code, no contract may be entered into by the local chief executive in behalf of the local government unit without prior authorization by the sanggunian concerned;

**WHEREAS**, the municipal mayor is empowered by the same Code to enter into contracts on behalf of the municipality, based on Section 444 (b) (1) (vi) thereof, which provides that upon authorization by the sangguniang bayan, represent the municipality in all its business transactions and sign on its behalf all bonds, contracts, obligations, and such other documents made pursuant to law or ordinance;

**WHEREAS**, the Department of Social Welfare and Development (DSWD) through its Field Office IX is implementing the KALAHI-CIDSS National Community-Driven Development Program Additional Financing (KC-NCDDP AF) to support poverty alleviation and community empowerment in various localities;

**WHEREAS**, the program involves the implementation of various sub-projects in partnership with local government units, stakeholders, and civil society organizations to promote inclusive development and enhance community participation;

**WHEREAS**, the Local Government Unit (LGU) of Dumalinao, under the leadership of Honorable Mayor Junafior S. Cerilles, RMT, MAGD, supports this initiative and seeks to formalize the partnership through a Memorandum of Agreement (MOA) with the DSWD-Field Office IX, Barangay Local Government of Mama, and Barangay Mama Farmers Association;

**WHEREAS**, for the effective operation and maintenance of these sub-projects, a Memorandum of Agreement (MOA) is necessary to delineate the roles and responsibilities of the Local Government Unit (LGU), the DSWD Field Office IX, the Twenty-Seven (27) Barangay Local Government Units (BLGUs), stakeholders, and Civil Society Organizations (CSOs);

**WHEREAS**, the participation of all parties in the MOA is essential to ensure accountability, transparency, and sustainability in the management and maintenance of the sub-projects;

**WHEREAS**, after careful review and exhaustive deliberation, and after finding the same to be proper and order;


**NOW, THEREFORE**, premises above-considered, on motion by **HON. ARNOLD L. FLORES**, the body resolved, as it hereby resolves to authorize the Local Chief Executive, Honorable Mayor Junafior S. Cerilles, RMT, MAGD to enter and sign a Memorandum of Agreement on behalf of the Local Government of Dumalinao by and between the Department of Social Welfare and Development – Field Office IX, represented by its Regional Director, Riduan P. Hadjimuddin, CESO IV, twenty-seven (27) Barangay Local Government Unit of Dumalinao, represented by its respective Punong Barangays, Stakeholders, and Civil Society

Organizations, represented by its organizational president for the operation and maintenance responsibility of various sub-projects under the DSWD KC-NCDDP AF.

**LET** the copy of this resolution be furnished to concern offices and/or officials for reference, guidance, and appropriate action.


**DONE** this 19<sup>TH</sup> day of AUGUST 2024, at Dumalinao, Zamboanga del Sur.

**I HEREBY CERTIFY** to the correctness of the foregoing resolution.

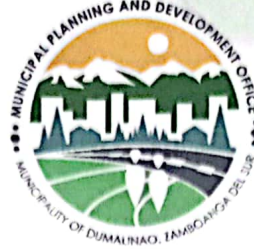
  
**DARRYLLE ANGELOU A. DALID, MPA, JD**

*Secretary to the Sanggunian*

Attested and approved by:

  
**WILFREDO L. MALONG, SR.**

*Vice Mayor- Presiding Officer*



## Municipal Planning and Development Office

August 15, 2024

**HON. WILFREDO L. MALONG, SR.**  
Municipal Vice Mayor  
Dumalinao, Zamboanga del Sur

Honorable Malong;

In our continuous effort to enhance the quality of life and support the livelihood of our constituents, the Local Government Unit of Dumalinao, in partnership with the Department of Social Welfare and Development (DSWD) Field Office IX, the Barangay Local Government Unit of Barangay Mama, and the Barangay Farmers Association, has completed the Concreting of a Solar Dryer in Barangay Mama. This project is a vital infrastructure that will greatly benefit the farmers in our municipality.

To ensure the sustainable operation and maintenance of this project, a Mutual Partnership Agreement has been drafted among the aforementioned parties. The agreement outlines the roles and responsibilities of each party in maintaining the Solar Dryer and ensuring its long-term functionality for the benefit of our community.

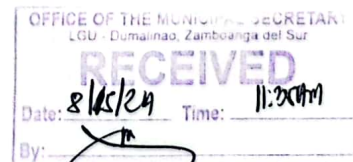
In this regard, we respectfully request the Sangguniang Bayan to pass a resolution authorizing the Municipal Mayor to enter into this Mutual Partnership Agreement on behalf of the Local Government Unit of Dumalinao. This authorization will formalize our commitment to the project's success and guarantee the continued support and cooperation of all stakeholders involved.

We trust in your support for this initiative, which aligns with our shared goal of fostering sustainable development and improving the welfare of our constituents.

Thank you for your continued cooperation and prompt action on this request.

Sincerely,

  
**ARTCHUN Y. OZARAGA, CE, EnP**  
Municipal Planning and Development Coordinator  
Dumalinao, Zamboanga del Sur



#GODreamDumalinao



## MUTUAL PARTNERSHIP AGREEMENT

For the Operation and Maintenance of **CONCRETING OF SOLAR DRYER**

### KNOW ALL PERSONS BY THESE PRESENTS:

This Agreement, made and executed this \_\_\_ day of \_\_\_\_\_, 202\_\_\_, at Barangay Mama, Dumalinao, Zamboanga del Sur, Philippines by and between.

**The Department of Social Welfare and Development – Field Office IX**, a National Government Agency of the Republic of the Philippines, with principal address at the General Vicente Alvarez St., Zamboanga City, represented by its Regional Director, **RIDUAN P. HADJIMUDDIN CESO IV**, herein referred to as the “**DSWD**”;

**The Local Government Unit of Dumalinao**, a unit of the Government of the Republic of the Philippines, with principal address at the Municipality of Dumalinao, province of Zamboanga del Sur, represented by its Municipal Mayor, **HON. JUNAFLO R. CERILLES**, herein referred to as “**MLGU**”;

**The Local Government Unit of Barangay MAMA**, a unit of the Government of the Philippines in the municipality of Dumalinao, represented by its Barangay Chairman, **HON. CASIM B. TINGALONG** herein referred to as “**BLGU**”;

-and-

**BARANGAY FARMERS ASSOCIATION** a duly recognized in the Barangay Local Government Unit dated May 20, 2024 with Reso no. 11 with principal address at Mama, Municipality of Dumalinao, Zamboanga del Sur established to operate and maintain the completed **CONCRETING OF SOLAR DRYER** in Barangay Mama, municipality of Dumalinao, represented by its Chairperson/President, **MOHAMMAD T. MUDZAD** herein referred to as “**Association**”;

### WITNESSETH THAT:

**WHEREAS**, the DSWD through the KC-NCDDP AF<sub>1</sub> funded the priority sub-projects of communities during the *Development Planning Forum*;

**WHEREAS**, the community, with the leadership of the Community Barangay Development Council-technical Working Group (BDC-TWG) and the assistance provided by the Barangay and Municipal local government units and other stakeholders, satisfactorily completed their sub-project entitled: Concreting of Solar Dryer;

**WHEREAS**, the community, municipal and barangay LGUs and other stakeholders (if applicable) shall share the Operation and Maintenance responsibilities to sustain the delivery of services provided by the completed subproject through proper and timely Operation and Maintenance activities;

**WHEREAS**, attendant costs related to the performance of O&M responsibilities shall be shouldered by the respective stakeholder, and reflected in their O&M Plan and further into the Development and/or Investment Plans;

**WHEREAS**, the BLGU shall primarily be responsible and accountable in ensuring that O&M activities are implemented as planned.

**NOW, THEREFORE**, for and in consideration of the foregoing premises, the PARTIES do hereby mutually agree and bind themselves as follows:

## **ARTICLE I. ROLES AND RESPONSIBILITIES**

### **1. Responsibilities of the DSWD**

- a. Monitor and ensure the conduct of Sub-project Sustainability Evaluation using the Program's Sustainability Evaluation tool based on schedule until there is KC-NCDDP AF presence in the ancestral domain/municipality/barangay.

### **2. Responsibilities of the Municipal Local Government Unit**

- a. Deputize the **BARANGAY FARMERS ASSOCIATION** to undertake the Operation and Maintenance of the Construction of Evacuation Center;
- b. Accredite the Community Association, which will sit in the Municipal Development Council – Committee;
- c. Provide technical, administrative and management assistance in the implementation of O&M activities;
- d. Ensure the conduct of regular monitoring by the BLGU on the implementation of the O&M activities as indicated in the O&M Plan prepared by the community association;
- e. Enact ordinance to support the efficient and effective O&M of the completed subproject;
- f. Pursuant to Item I of the Subproject Agreement, the MLGU shall allocate funds exclusively for the Operation and Maintenance of the completed subproject. Said funds may be used for major repairs and support to minor repairs of the subproject;
- g. Ensure that yearly allocation of O&M funds is reflected in their Municipal Development Plan (MDP) upon final acceptance of the subproject;
- h. Provide technical assistance in the formulation of O&M policies by the Community Association and ensure compliance by the Community Association of the same;
- i. Provide capacity building interventions to the Community Association to ensure the proper implementation of O&M activities, in coordination with other relevant agencies/organizations.
- j. Organize the Multi-Stakeholders Inspectorate Team (MSIT) and mobilize them to conduct sub-project Sustainability Evaluation;
- k. Institutionalize the conduct of sustainability Evaluation using NCDDP Sustainability Evaluation Tool based on schedule; and
- l. Booking of assets (For discussion with COA)

### **3. Responsibilities of the Barangay Local Government Unit**

- a. Deputize the **BARANGAY FARMERS ASSOCIATION** to undertake the Operation and Maintenance of the **CONCRETING OF SOLAR DRYER**;
- b. Accredite the Community Association, which will sit in the Barangay Development Council – Committee;
- c. Provide technical assistance to the community association in the preparation of the O&M Plan;

- d. Provide technical, administrative and management assistance in the implementation of O&M activities;
- e. Monitor and ensure the proper implementation by the community association of the O&M activities as indicated in the O&M Plan;
- f. Enact ordinance to support the efficient and effective O&M of the completed subproject;
- g. Allocate funds exclusively for the operation and maintenance of completed subproject, to be reflected in the Barangay Annual Investment Plan. Said funds may be used for routine and periodic O&M activities of the completed subproject;
- h. Provide capacity building interventions to the Community Association to ensure the proper implementation of O&M activities, in coordination with relevant agencies/organizations; and
- i. Booking of assets
- j. Organize the Multi-Stakeholders Inspectorate Team (MSIT) and mobilize them to conduct subproject sustainability evaluation;
- k. Institutionalize the conduct of sustainability evaluation using NCDDP AF Sustainability Evaluation Tool based on schedule; and
- l. Facilitate Booking of the Subproject to the Barangay Book of Assets

#### **4. Responsibilities of the Community Association**

- a. Seek accreditation and representation in the Barangay and Municipal Development Councils to better represent the community in planning and resource allocation for development;
- b. Prepare and implement an Annual Operation and Maintenance Plan for the completed subproject, in consultation and coordination with all stakeholders and beneficiaries, and ensure the implementation of the same;
- c. Establish mechanisms (e.g., tariff collection) to fully assist in the sustainable conduct of O&M through legislations from the Barangay and Municipal Councils;
- d. Establish networks and coordination mechanisms with different agencies and sectoral bodies on relevant technical, administrative and operational materials regarding O&M, including resource mobilization for O&M activities and expansion of services;
- e. Attend capability building interventions to be provided by the DSWD, LGUs and other relevant agencies/organizations;
- f. Ensure that members and officers abide with the policies, by-laws, as well as applicable statutes of the Republic of the Philippines and the local ordinances legislated by the LGU; and
- g. Submit regular financial and physical performance reports to the municipal and barangay LGU on the implementation of O&M activities.

#### **5. Responsibilities of Other stakeholders (Specify:)**

*(Indicate agreed responsibilities of stakeholders, if applicable)*

### **ARTICLE II. OTHER PROVISIONS**

- 1. By mutual consent, this Agreement or any part thereof may be changed, modified, revised and amended or supplemented for the purpose of effective implementation and quality and sustainable O&M;



2. Provided however, that the modifications or revisions are in conformity to the general practices of KC-NCDDP AF Operation and Maintenance, and that all provisions of the Subproject Agreement for the implementation of the subproject are still met.
3. DSWD, through Field Office IX, shall conduct a review prior to the effectivity of such amendments.
4. DSWD, through Field Office IX, shall take part in the sustainability evaluation of completed subproject as part of the Department's monitoring and evaluation activities.

### **ARTICLE III. EFFECTIVITY**

This Agreement shall take effect upon signing of the Parties concerned and enforceable for as long as there is DSWD presence in the municipality or Barangay.

**IN WITNESS THEREOF**, the parties, through their duly authorized representatives, have hereunto entered into this Agreement and affixed their signatures on the date and place herein above-mentioned.

**RIDUAN P. HADJIMUDDIN, CESO IV**  
Regional Director

**HON. JUNAFLOR S. CERILLES, RMT, MAGD**  
Municipal Mayor

**HON. CASIM B. TINGALONG**  
Barangay Chairman

**MOHAMMAD T. MUDZAB**  
Community Association Chairperson/President

Witnesses:

**ENGR. ARTCHUNY Y. OZARAGA**  
MPDC

**ELAINE MAY E. SARIPADA, RSW**  
MSWDO

### ACKNOWLEDGEMENT

Republic of the Philippines )  
 ) S.S.

BEFORE me, a NOTARY PUBLIC for and in this day of \_\_\_\_\_202\_ , personally appeared before me

Name	Community Tax Certificate No.	Date Issued	Place Issued
1. RIDUAN P. HADJIMUDDIN, CESO IVS	ID No. 09-0052		ZAMBOANGA CITY
2. HON. JUNAFLOR S. CERILLES	210533327	01/11/2024	Paglaum, Dumalinao, Zamboanga del Sur
3. ARTCHUNY OZARAGA	21053675	01/16/2024	Camanga Dumalinao, Zamboanga Del Sur
4. ELIANE MAE E. SARIPADA			
5. CASIM B. TINGALONG			Mama, Dumalinao, Zamboanga del Sur
6. MOHAMMAD T. MUDZAB			
7.			

Known to me to be the same persons who executed the foregoing instrument consisting of \_\_ pages, including this page wherein this acknowledgement is written, signed by the parties and their instrumental witnesses, which instrument they acknowledge to be their free and voluntary act and deed, as well as that of the juridical persons which they represent.

**IN WITNESS WHEREOF**, I have hereunto affixed my notarial seal and signature this \_\_\_\_\_ day of \_\_\_\_\_202\_ at \_\_\_\_\_

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